



Date: March 25th 2025

INVITATION TO TENDER

SERVICE ADVERT FOR THE PRODUCTION OF AN E-ZINE (electronic magazine) for the 4 NETWORK CONFERENCE

Introduction

The European Union Network for the Implementation and Enforcement of Environmental Law (IMPEL) is an international non-profit association comprising the environmental authorities of the EU Member States, acceding and candidate countries, as well as EEA and EFTA countries. Registered in Belgium with its legal seat in Brussels, IMPEL currently has 57 members from 38 countries. The organization's working language is English.

IMPEL's mission is to drive progress in the effective application of environmental legislation across the European Community. By fostering the exchange of information and experience, IMPEL contributes to the development and implementation of environmental legislation. The organization is recognized in several EU legislative and policy documents for its significant role in environmental protection.

E-zine

The 4 Networks, EUFJE - The European Union Forum of Judges for the Environment, ENPE - European Network of Prosecutors for the Environment, IMPEL - European Union Network for the Implementation and Enforcement of Environmental Law and EnviCrimeNet, will hold a conference in Bratislava on 21-22 May 2025. The networks would like an electronic magazine – 'E-zine', to be produced, in order to record a selection of the conference presentations, background of the event, conference proceedings and interviews, for onward distribution and sharing via the network websites, to maximise the number of specialists updated across Europe and the World.

Communications objective: To record the presentations, provide background, set the context and scene (e.g. interview a selection of speakers and delegates, approximately 3-5 of each) in the tackling of environmental crime, for a variety of audiences to easily access and download from websites and emails (see above).

What will the E-zine include – Speaker and delegate interviews, background footage of the event, recording of 2-3 presentations (keynote/middle closing), speaker presentations, (provided by organisers) and highlights of the programme.

How will the e-zine be used: It will be hosted on the network websites (up to 4) and a link sent directly to other organisations for onward promulgation and sharing with other environmental enforcement specialists.

For reference, the E-zine produced at the 2023 4NC is available here:

<https://www.environmentalprosecutors.eu/conference2023/files/node/index.html>. A draft agenda of the conference will be shared with interest parties.

Service Specification

- The service required includes the following key deliverables:
- Production of an E-zine for the 4 Networks Conference, 21-22 May 2025.
- Video and audio recording of a 2-3 key presentations, speakers and delegates at the event for footage to include in the E-zine
- Liaison with website contractors/ specialists to upload final version efficiently and effectively
- Provision of a link for the final product to be added to the network website and shared.

Essential Requirements & Skills

- Experience of camera work, production and video editing
- Experience in producing online E-zine type content
- Ability to travel to the event in May.

Conditions

A service contract will be awarded to the successful service provider for the development and production of the materials to be completed with 2-3 weeks of the event.

The service provider is responsible for all social security and tax obligations related to the contract fees and any compensation paid under this service contract.

Travel to the conference will be paid by IMPEL, for two people if required, but must be approved in advance and be within IMPEL travel policy limits.

Application

Interested service providers should submit a service proposal, including their best economical offer by 15 April 2025. Applications should be submitted to:

- info@impel.eu

Shortlisted service providers will be informed shortly after and teleconference interviews (TEAMs) with shortlisted candidates will be conducted.

- For more information on the tendered service, please contact info@impel.eu and will.fawcett@impel.eu